

California Energy Commission



JOB OPPORTUNITY BULLETIN

CLASSIFICATION: Energy Commission Specialist II (TED)

TENURE: Permanent

TIME BASE: Full Time

SALARY: \$5,309 -\$6,404
(salary will be adjusted accordingly to comply with furlough program)

LOCATION: Efficiency and Renewables Division
Sacramento, CA

FINAL FILING DATE: August 10, 2009

DUTIES/RESPONSIBILITIES:

The Energy Commission Specialist II (TED) will work in a dynamic environment within the Renewable Energy Office in the Efficiency and Renewables Division. The Incumbent will lead complex technical analyses and develop recommendations for the Energy Commission's annual Integrated Energy Policy Report (IEPR); act as lead person in coordinating climate change analysis and activities, and for preparing legislative bill analyzes. The incumbent's primary duties will be as lead resource for any renewable energy related updates to the Report. The incumbent will be required to represent the Renewable Energy Office at IEPR team and Committee meetings. The Incumbent will oversee all analytical work for the IEPR including consultant services that may be required to obtain technical expertise not available with existing staff. Incumbent will lead staff and Committee workshops required to vet staff analyses and to obtain feedback on draft staff renewable energy policy analyses. Incumbent will develop, manage, and direct analyses that are ultimately incorporated into the IEPR. Incumbent may also be responsible for implementing renewable energy policies in the IEPR, once they have been reviewed and endorsed by the Energy Commission and the Governor.

DESIRABLE EXPERIENCE/QUALIFICATIONS: The successful applicant should have:

- Excellent interpersonal and team leadership skills. The successful applicant is expected to work within a larger team environment.
- Excellent knowledge of renewable energy technologies and related issues.
- Ability to communicate complicated information in a simple, consumer-friendly manner.
- Ability to coordinate interdisciplinary projects.
- Ability to effectively write and edit technical program information.

WORKING CONDITIONS: Work is performed indoors in an office setting.

WHO MAY APPLY: All interested eligible persons are encouraged to apply. Applicants must have either transfer, list, reinstatement, or SROA/Surplus eligibility. Please indicate your eligibility for this classification on the state application form, STD. 678.

Training & Development Assignments may be considered.

INTERESTED APPLICANTS SHOULD SUBMIT A COMPLETED STANDARD STATE APPLICATION (FORM STD. 678) TO:

California Energy Commission
Tracy Boggs (916) 654-4054
1516 9th Street, MS-28 (RPA #550-015)
Sacramento, CA 95814

California Relay (Telephone) Service for
the Deaf or Hearing-Impaired
From hTDD Phones: 1-800-735-2929
From Voice Phones: 1-800-735-2922

RPA# 550-015

OK DP 7/28/09

POS# 535-550-4185-018